



Volunteer Rewards & Recognition

Recognising and rewarding volunteers is a key component in their effective management and is vital in the retention of volunteers in the game. Recognition stems from genuinely valuing volunteers and their efforts within your club. Rewarding volunteers takes recognition a step further by providing something tangible in return for their performance.

Following are some guidelines for volunteer management.

- Implement a recruitment strategy and succession plan to maintain volunteer level
- Know your volunteers, what drives them, what do they want to do in the organisation – use their skills and enthusiasm
- Draw up job descriptions for all volunteers and monitor performance
- Provide the necessary administrative backing for all volunteers
- Provide appropriate training opportunities for all volunteers
- Provide volunteers with the equipment and resources they require to do their job
- Nominate a person to look after all volunteers
- Set up and maintain a volunteer's register
- Make regular contact with volunteers
- Provide meetings with volunteers to advise them of what is happening at the club
- Ensure that all volunteers understand the vision, goals and objectives of the club
- Provide sponsors' clothing to volunteers where possible
- Provide tickets to games where possible
- Invite all volunteers to functions such as prizegiving
- Organise a club 'thank you' night for all volunteers
- Nominate volunteers for volunteer awards
- Have the chairperson write to all volunteers at the end of season to thank them for their services
- Remind all teams to thank their volunteers

Contact your local Club Liaison Officer, Rugby Development Officer or sports trust to find out further information on any of the above suggestions.



WELLINGTON RUGBY FOOTBALL UNION INC.